



**POLICY # 112 – 3D Printing**  
**Adopted by the Board of Trustees 12/17/2018**

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**Policy Statement:**

In order to foster business development, experimentation, and personal growth in the community, the Ruth Enlow Library has purchased 3D printing technology to be made available for public use.

**Regulations:**

The Library reserves the right to refuse any 3D print request. Restricted items include anything that is:

- Prohibited by local, state, or federal law.
- Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others.
- Obscene or otherwise inappropriate for the Library environment.
- In violation of another's intellectual property rights. For example, the printers will not be used to reproduce material that is subject to copyright, patent or trademark protection.

Supervision of the use of the 3D printer by Library staff does not constitute knowledge, or acknowledgement, of any unapparent final use of the 3D product, and the Library specifically disclaims any knowledge thereof.

- The Library is not responsible for any object created by the 3D printer.
- Only Library staff will be permitted to operate the printer.

A \$1.00 printing fee will be charged up front per item printed. A fee of \$0.10 per gram will be charged for the final product upon completion.

- The Library is not liable for malfunctions, defects or misprints.
- No refunds will be granted.
- Items not picked up within seven days of completion become Library property.

Patrons will be required to provide contact information when submitting items for printing.